



Thank you for giving us the opportunity to list your home! Please provide us with the following information in order for us to better assist you in this process.

Property Address: \_\_\_\_\_

Seller: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_  Home  Cell  Work  
\_\_\_\_\_  Home  Cell  Work

**Showing Instructions**

When we receive a request to show your home, how would you like us to contact you?

- Text  Email  Phone

Other instructions: \_\_\_\_\_

**Utilities**

*Company* Gas: \_\_\_\_\_ *Appliances*  Heating  Cooling  Hot water  Oven/Range  
Electric: \_\_\_\_\_  Heating  Cooling  Hot water  Oven/Range  
Water: \_\_\_\_\_  
Trash: \_\_\_\_\_  
Internet: \_\_\_\_\_ TV: \_\_\_\_\_

**Leased Items - Contact**

Fuel Tank: \_\_\_\_\_ Water Softener: \_\_\_\_\_  
Alarm System: \_\_\_\_\_ Other: \_\_\_\_\_

**HOA**

Association: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_

If available, please provide us with copies of:

- utility billing history (previous 12 months)  well information  septic information
- plat  deed restrictions

Are there any easements or rights of way (other than for utilities)? Please Explain: \_\_\_\_\_

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